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LOGISTICS OFFICE OBJECTIVES

Projects and/or Programs  
Completed during last 6 Months, FY-53

1. The Purchase Procedural and Operational Manual for contract officers has been completed.

2. Directives have been developed and implemented, as of 1 May 1953, to effect the allocation of funds and financial accounting on a centralized procurement basis.

3. The Real Estate and Construction Division affirmed its mission and responsibility through the proper alignment of functions and the assignment of qualified personnel.

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5. Second edition of the Supply Division Stock Catalog is completed.

6. The transportation functions previously performed by AMD/PM have been assumed by the Transportation Division.

7. The initial computation of requirements to be procured on a bulk basis has been completed. This project represents the first step toward centralized procurement.

8. Supply Training Program for training key operating personnel has been developed in conjunction with the Office of Training.

9. Controls have been developed whereby transportation cargo requirements can be projected on a basis of supply requirements. This enables the Logistics Office to forecast tonnages

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10. Historical transportation records have been developed which will be utilized in current and future transportation planning.

11. Directives for internal procurement status control have been established which enable the Logistics Office to expedite contract negotiations and establish positive item procurement.

12. Regulations have been prepared which establish an accountability system for all CIA real property.

13. Adequate liaison has been established with other Government agencies who assist in real estate and construction programs.

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14. Warehouse facilities, Washington area, have been centralized

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